

M I N U T E S

St. Michael's Parish Centennial

Steering Committee Meeting
February 2, 1978
St. Michael's Rectory

The meeting was called to order at 7:50 PM by Chairman Ed Lafranchi. Mr. Lafranchi reported that due to Bishop Cummins having to be in Rome in October to give his five year report to the Pope, the Centennial Mass had been changed from October 15, 1978 to September 24, 1978.

The Chairman also suggested that a brochure be published containing a calendar of Centennial events and that this brochure be available for people to pick up and use during the centennial year, and he further suggested that the committee undertake the periodical publication of centennial news.

Mr. Lafranchi then called for the committee reports.

PUBLICITY COMMITTEE:

Cecilia Larsen reported that 87 articles have appeared on the centennial in newspapers and the parish bulletin.

Joe McManus displayed a design he had created for the letterhead and brochures to be used during the centennial year.

Cecilia Larsen also recommended that in addition to publishing a centennial calendar of events, that the calendar of events also include a roster of the people involved in the various centennial committees.

Cecilia also reported that the Herald News had offered to give the historical book and the centennial one-half page coverage in exchange for an advance copy of the historical book.

THE STEERING COMMITTEE: Approved letterhead design submitted by Joe McManus and directed him to obtain estimates for the printing of the letterhead and brochure covers and directed him to report back his findings to the steering committee.

Further, the Steering Committee directed Cecilia Larsen to negotiate with the Herald News and try to obtain a full page coverage of the centennial and book in exchange for the advance copy.

HISTORICAL COMMITTEE:

Wilma McGurn reported that historical material was still coming in, and that February 8, 1978 would be the last date for accepting material for the historical book. She noted that setting up a table in the parish hall on Sunday had been an excellent source of information as people had come forward with data that could be used. Her committee now has 400 pages of draft material, and she estimated that the second draft of the book would be completed by March 1, 1978. The committee still has not selected a cover design for the book. Carl Schneider is working on the book and is doing an excellent job.

PROJECT COMMITTEE:

Joe McCarthy reported that Randy Schlientz has the cemetery project under control. The committee has staked the sites for the stations of the cross in the courtyard, and has obtained an estimate from Alexander's Tree Service for the removal of a tree. The committee will next select the type of block to be used for the base of the stations, and the design for these stations had been selected by the committee.

With respect to the centennial flag, Ed Watchempino has not completed the flag as yet, but the design is ready to be shown. Work is continuing on the church sign (no decision as yet as to whether the sign will be attached to the building or a free-standing design), and the committee is continuing to work on the time capsule, which it hopes to have dedicated on August 24, 1978.

Jim Tejada will be starting his work on the cacti garden and grotto this month.

Randy Schlientz reported that he still has to get the cemetery fence and related plans to the City of Livermore, and he hopes to obtain a site plan approval. He noted that the fence does not conform to zoning (due to height of the fence -- over 4 feet -- and the sign), and he wants to get these approved. There may be a problem with the City over the sign. Randy hopes to have the project out to bid in March and commence construction in April. Due to the size and complexity of the project, it all

will have to be contracted out.

Randy had gone to the cemetery site with the diocese building consultant, Mr. Finney, and Mr. Finney had recommended that when the sidewalk is replaced the trees be removed as their root systems had caused the problem with the present sidewalk. Randy noted that the City could not force St. Michael's to replace the sidewalk as we are a non-profit corporation; however, all liability for the sidewalk rested with St. Michael's. Randy had approached the City Planning Director, Dan Lee with a proposal that we be permitted to remove the trees in exchange for the new sidewalk, and Mr. Lee indicated that he had no objections to such a proposal.

In view of this, the plan is to remove the present trees and replace them and provide adequate irrigation for the new trees, and then replace the sidewalk.

It was suggested that when the job is put out to bid the cemetery gate and fence be separate from the sidewalk repair, and Randy indicated that this could easily be done.

Randy estimates that the bid for the fence will be between \$22,000 and \$25,000.

WAYS AND MEANS:

Bob Kaifer reported that the committee had received \$1,200.00 from the Young Men's Institute and had spent \$17.00 for the printing of the tickets for the centennial dinner-dance.

Bob requested that each committee submit its proposed budget to him as soon as possible.

A discussion followed on the solicitation of donations for the parish centennial. Monsignor Adams offered to provide envelopes for a special collection for the centennial. He observed that people are more willing to give, and give more generously, if they can make that donation for a specific item. He further noted that perhaps items for donation would be new sacred vessels for the church.

There was further discussion concerning the means of acknowledging donations -- it was generally agreed that to affix a nameplate to each item would be unfeasible. There was a suggestion that a list of centennial donors be put in the back of the church, in a similar manner as the list for the carillon. There was further discussion as to how much of a donation would be sufficient to entitle one to listing as a centennial donor. Bob Kaifer suggested \$200.00, and suggestions were made that the limit be low to make the participation open to all. Monsignor Adams noted that there was no limit for the carillon donors and the project was, in fact, over-subscribed.

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THE STEERING COMMITTEE directed Bob to check with his committee and for his committee to make a recommendation concerning the amount of donations and manner of acknowledgment for centennial donors.

Bob also reported that a checking account had been opened "St. Michael's Centennial Fund", and that the checks had been received. He asked for some direction from the committee on the manner of approving expenditures and issuing checks.

THE STEERING COMMITTEE directed that any committee expenditure must be approved by the committee chairman, and that checks could be signed by any four persons, Randy Schlientz, Ed Lafranchi, Monsignor Adams and Bob Kaifer, and that only one signature be required on any check.

CELEBRATIONS COMMITTEE:

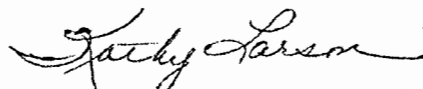
Dave Rezendes presented the Celebrations Committee Centennial Calendar of Events, which is attached to these minutes. Due to the change in the date of the Centennial Mass some other changes in the October events may be necessary, and the Parish Open House will be moved to October 1, 1978.

Dave then went through the calendar elaborating on each of the events planned. He noted that the May 21, 1978 pilgrimage to Mission San Jose was scheduled to coincide with their parish festival, and that the 12:15 Mass would be concelebrated.

Dave reported that the Knights of Columbus were anxious to participate in the Centennial Mass and provide their traditional escort for the Bishop, and his committee had voted unanimously that the Knights be allowed to participate. It was suggested that at most, six Knight of Columbus in full dress regalia participate in the Centennial Mass.

The meeting was then adjourned by the Chairman, and the next meeting scheduled was to be a joint centennial committee-parish council meeting on March 2, 1978 at 7:30 PM in the Rectory.

Respectfully submitted,


Secretary

ST. MICHAEL'S CELEBRATION COMMITTEE

CENTENNIAL

C A L E N D A R

OF EVENTS

- March 31 Parish Centennial Adult Dinner Dance
Castlewood Country Club
- April 22 Centennial Parish Talent Show
- May 6 Centennial Teen Dance
Parish Hall
- May 21 Mission San Jose Pilgrimage *Novel
Ct.*
12:15 Mass and Fiesta
- June 4 Centennial Essay Contest Award
7th & 8th grades, St. Michael's School
- July 0 No activities scheduled due to vacations
- August 24 Actual founding of St. Michael's Parish.
Planning a small observance. Special
Liturgy for all Centennial workers.
- September 17 Centennial Fiesta Parish Picnic
Alameda County Fairgrounds *Bishop
Cummins*
- September 24 *Centennial Parish Open House
Church, Convent, St. Michael's School,
Elementary C.C.D., Jr. High C.C.D.,
High School C.C.D. and Parish Organ-
izations in the Hall.
- October 1 Release of Centennial Record Album
- October 8 Proclamation Reading - City and County
- October 15 Proclamation Reading - Diocesan and Papal
- October 15 Official Centennial Parish Observance
Afternoon Mass - Bishop Cummins presiding.
Reception following in the Hall.
- FINAL EVENT

Final